

PUBLIC NOTICE

Public Notice is hereby given that the State of Delaware, Office of Management and Budget, is soliciting letters of interest from professional services firms for **OMB/DFM Contract No. MJ3804000087 - Department of Correction - James T. Vaughn Correctional Center – New Sally Port/Intake Facility.**

The James T. Vaughn Correctional Center (JTVCC) is a Level 5 facility located near Smyrna, Delaware. The facility is the State's largest adult male correctional facility and averages 2,500 offenders. JTVCC houses minimum, medium and maximum security inmates. It also houses inmates sentenced to the death penalty. JTVCC is the primary facility for housing the Kent County pre-trial detainee population.

The scope of work for this project includes design services to construct a new Sally Port/Intake Facility at JTVCC. The current intake facility is located in the center of the institution causing long wait times for incoming vehicles to offenders to be processed. The new sally port and intake facility will be located on the periphery of the JTVCC (southeastern corner) to create a more secure and efficient intake process. Only design funds for this project are available at this time.

Each team will be required to provide specific services including, but not limited to: architectural, civil, site, electrical, structural, mechanical, plumbing or a required combination thereof. Additional services will be defined as required. No other information is available concerning this project. Additionally, since the project is located in a secure facility requiring background checks prior to entry, site visits will not be available until after a selection is made.

Questions regarding this solicitation must be submitted in writing to dfm_ask@state.de.us by Thursday, August 20, 2015. Responses will be posted by Friday, August 28, 2015, on <http://bids.delaware.gov>.

Interested firms shall submit five (5) copies of their replies on or before 4:00 p.m. on Friday, September 4, 2015, to Mark A. DeVore, P.E., Chief of Engineering, Division of Facilities Management, Thomas Collins Building, 540 S. DuPont Highway, Suite 1 (Third Floor), Dover, DE 19901. Respondent bears the risk of late delivery. Any proposals received after the stated time will be returned unopened. Responses shall include:

- * demonstrated experience with projects of similar nature
- * organizational structure established for the project (personnel)
- * defined approach firm/team will implement
- * knowledge of sites and project requirements
- * geographical location of main or branch office that will be assigned the project
- * familiarity with public works (including work in the State of Delaware, the Delaware Code and other local requirements)
- * fees received by the firm for State of Delaware public works projects in the last five years (include breakdown)

The department seeks to apportion work equitably to interested and qualified firms. The above criteria will be used to select a firm to perform these services. The formal Architect/Engineer Selection Procedure can be found at <http://dfm.delaware.gov/profsrv/psae.shtml>. All information shall be submitted on GSA Forms 254/255, SF 330 or equivalent. Respondents are reminded that the project engineer and architect for this work must be registered in the State of Delaware. Selected firms who reply will be given notice of times and dates for scheduled interviews. Facsimile submittals are not acceptable.

END OF PUBLIC NOTICE